

The City of Gary ARPA Grant Administered by Legacy Foundation





ARPA Background:

The American Rescue Plan Act (ARPA) is an economic stimulus bill passed by Congress to speed up the country's recovery from the economic and health effects of the COVID-19 pandemic and the ongoing recession. The City of Gary received \$80 million to help bridge budget shortfalls and mitigate the financial shock of the pandemic. The City has allocated \$500,000 of these ARPA funds to nonprofits serving residents of Gary, Indiana.

Legacy Foundation is partnering with the City of Gary to administer these funds and has been charged with the management and oversight of the grant application process for nonprofits serving residents of Gary, Indiana.

Grant Categories

- Applications can select one of three priority areas
 1. Programmatic/service delivery
 - a. The prevention or reduction of the spread of the COVID-19 virus
 - i. At the non-profit business location, in program delivery model, and in the community (public spaces);
 - ii. Through vaccination programs (incentives are allowable as long as they are expected to increase the number of people who choose to get vaccinated and are reasonably proportional to the expected public health benefit).
 - b. Services that can identify a need or negative impact of the COVID-19 public health emergency and identify how the program, service, or other intervention addresses the identified need. This includes immediate or future negative impact.
 2. Operations

This funding support is to help alleviate negative economic impacts on non-profits and the clients they serve including:

 - a. Mitigation of financial hardships from declines in revenues and/or donations
 - b. Increase in costs due to inflation and uncompensated increased demand for services.
 3. Technical assistance

*Questions will vary slightly depending on the priority you select within the application.



Examples

- An internet access assistance program for all households with children to support those households' ability to participate in healthcare, work, and educational activities like extending learning opportunities, among other critical activities.
- Food Banks, churches, pantries, or other food delivery services to address food insecurity.
- Developing outdoor spaces to allow clients or the public to interact in a way that would prevent the spread of COVID-19.
- Operations support to help recover from loss of funds between 2020-2022.



Eligibility

- Applicants must be a 501(c)(3) or 501(c)(19) tax-exempt organization
 - Applicants must be in good standing with the IRS
 - Projects must serve residents of Gary, Indiana
 - Only one application may be submitted per organization
 - Priority will be given to nonprofit organizations located in the City of Gary
-
- Organizations that have already received ARPA funding through the City of Gary are **not** eligible for funding.



Legacy Foundation

Mission Statement

Transforming Lake County by providing strategic leadership and impactful philanthropic support to ensure equitable opportunity for all communities that we serve.


Vision Statement

Create an equitable Lake County where all people thrive.

Impact

In 2022, Legacy Foundation:

- Awarded \$3,042,235 in grants to nonprofits serving Lake County
- Awarded \$1,360,970 in scholarships to Northwest Indiana students to attend college
- Provided mentorship, training, and technical assistance opportunities to Lake County serving nonprofits to increase their capacity
- Promoted civic engagement and education to residents to empower them to be strong advocates for their community
- Collaborated with local leaders to enhance residents' quality of life

- 
- ▶ Awards will range from \$2,000-\$50,000
 - ▶ Grant funds need to be utilized within a 12-month period
 - ▶ Applications will only be accepted through Legacy Foundation's online portal
 - ▶ <https://www.grantinterface.com/Home/Logon?urlkey=legacyfdn>
 - ▶ Application period: May 5 – June 18, 2023 (5:00 pm CST)
 - ▶ Award notifications: July 25, 2023 (via email)



Proposal Evaluation

- Tie your goals directly to your need statement.
- Include all relevant groups and individuals in your target population.
- Always allow plenty of time to accomplish the goals.
- Figure out how you will measure the change projected in each goal. If there is no way to measure an objective, it needs to be altered or dropped.
- Goals should be SMART (specific, measurable, attainable, relevant, and time-bound)

Grant Application Review Components

Applications must be able to demonstrate:

- The organization has the capacity to carry out the proposed work or has experienced significant financial strain due to COVID-19
- A clearly defined project/use of funds description with timeline and action steps
- Budget/Expenditures are clearly defined and costs are reasonable
- Clear and achievable outcomes
- Project is sustainable without requiring ongoing funding in future years
- Necessary collaborations have been established and formalized with attached documentation

Top 10 Grant Writing Mistakes

- Not following instructions/guidelines
- Not answering the questions asked
- Purpose of grant is not clear
- Grammar and typos
- Jargon and catchphrases
- Unclear budget
- Objectives do not match the problem
- Necessary collaborations have not been established
- Organization lacks capacity to carry out proposed activities
- Additional funding has not been secured





Review Process:

Staff review applications to verify qualification.



The Committee reviews and votes on all funding decisions.
Awards can range from \$2,000 - \$50,000.



Funding decisions are communicated to applicants via email
approximately 5 weeks after application due date.



Application Process in GLM



Logging Into the System

PRESS : Lilly Scholarship Application is Open

FUND ADVISOR PORTAL GRANT LOGIN SCHOLARSHIP LOGIN

 **LEGACY**
FOUNDATION
Lake County's Community Foundation

legacy@legacyfdn.org
Email us today.

219.736.1880
Call us for more details!

DONATE

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UPCOMING VIRTUAL EVENTS

YOU'RE INVITED TO JOIN US





LEGACY FOUNDATION

Lake County's Community Foundation

Logon Page

Email Address*

kbaer@legacyfdn.org

Password*

.....

Log On

Create New Account

[Forgot your Password?](#)

Welcome to the Legacy Foundation - Lake County's Community Foundation's Online Portal.

New Users: Please click on "Create New Account" to complete the registration process and create your logon credentials.

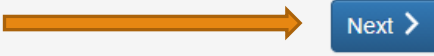
Existing Users: Please enter your credentials and log in. If you forgot your password, please use the "Forgot your Password?" link to the left to reset your password.

Not Sure? If you think that you or someone at your organization has already registered in the system, do not create a new account. Please contact our Grant Administrator to receive your username.

First time in the system? Click Create New Account
Returning to your application? Log On with your
email and password.

Organizational Information

***If the EIN number is already associated with an account, you will receive a notice to contact the office before proceeding.**

Organization Information	
Organization Name*	EIN / Tax ID (##-#####)*
<input type="text"/>	<input type="text"/>
Web Site	Telephone Number (###-###-#### x###)*
<input type="text"/>	<input type="text"/>
Organization Email	Address 1*
<input type="text"/>	<input type="text"/>
Address 2	City*
<input type="text"/>	<input type="text"/>
State*	Postal Code*
<input type="text"/>	<input type="text"/>
Country	
<input type="text"/>	
	

ALL information entered as a part of the account creation process becomes *part of your submitted application!* Assure that all information is entered correctly.

Entering Contact Information

Prefix (Mr, Mrs, Ms, etc.)*

First Name*

Middle Name

Last Name*

Suffix (Sr, Jr, III, etc.)

Professional Title

Examples: Sister, Doctor, Teacher, Reverend

Email / Username*

Email / Username Confirmation*

Telephone Number (###-###-#### x####)*

Mobile Number (###-###-####)

Address 1*

Address 2

City*

State*

Postal Code*

Country

[← Previous](#)

[Next >](#)

Was the contact information listed on the previous screen for the ED?
Yes → Next

Executive Officer Question

Are you the Organization's Executive Officer?*

Yes
 No

[< Previous](#) [Next >](#)

Enter any additional information for the ED → Next

Additional Executive Officer Information

Middle Name	Suffix (Sr, Jr, III, etc.)
<input type="text"/>	<input type="text"/>
Business Title*	Mobile Number (###-###-####)
<input type="text"/>	<input type="text"/>

[< Previous](#) [Next >](#)

No, then enter the information for the ED → Next

Executive Officer Information

First Name*	<input type="text"/>
Middle Name	<input type="text"/>
Last Name*	<input type="text"/>
Suffix (Sr, Jr, III, etc.)	<input type="text"/>
Business Title*	<input type="text"/>
Telephone Number (###-###-### x###)	<input type="text"/>
Number (###-###-####)	<input type="text"/>
Address 1	<input type="text"/>
Address 2	<input type="text"/>
City	<input type="text"/>
State	<input type="text"/>
Postal Code	<input type="text"/>
Country	<input type="text"/>

[< Previous](#) [Next >](#)

Create a password – note the password requirements


Password

Passwords must be at least six characters long and may contain capital or lowercase letters, numbers, or any of the following special characters: !@#\$%^*()_

Password* **Confirm Password***

[< Previous](#) [Create Account](#)

This system sends automated email communications to you during the application process and follow up reminders once awarded. It is important that you are able to receive these communications. After creating a password, you will have the opportunity to verify that the emails are coming through.

 You will be receiving emails from this system about your request.

To ensure you receive emails from this system we have sent you an email to confirm your account was created successfully. If you do not see an email from *Legacy Foundation* <administrator@grantinterface.com>, look in your junk or spam folder.

To remove *Legacy Foundation* <administrator@grantinterface.com> from your spam filter, use the link below.

[Click Here](#) for a tutorial about removing email addresses from spam filters.

- I have received the email
- Continue without checking
- I have not received the email

[Send Email Again](#)

[Continue](#)

After creating the account, you will be directed to a list of grant opportunities currently available.

The screenshot shows the 'Apply' page with a header containing the 'Apply' logo and an 'Enter Access Code' field. Below the header is a blue-bordered box with an information icon and the text: 'If you have been provided with an Access Code, you may enter it in the box at the top of the page.' A search bar labeled 'Quick Search' is positioned below this box. The main content area features a list of grant opportunities. The first opportunity is 'Eligibility - Transform Lake County', which has a 'Preview' button and a 'Start Eligibility Quiz' button. A large orange callout box is overlaid on this section, containing the text: 'This is to preview the eligibility quiz, NOT the application. To begin the application, click to Start Eligibility Quiz'. An arrow points from the 'Preview' button to the callout, and another arrow points from the callout to the 'Start Eligibility Quiz' button. Below this is the second opportunity, 'Eligibility - Legacy Sponsorship Application', which includes a detailed description of the grant and a 'Start Eligibility Quiz' button. The third opportunity is 'Diversity and Inclusion Training', which includes a date 'Accepting Submissions starting 10/01/2021' and a detailed description of the training.

Apply Enter Access Code Enter Code

If you have been provided with an Access Code, you may enter it in the box at the top of the page.

Quick Search

Eligibility - Transform Lake County

Preview Start Eligibility Quiz

Eligibility - Legacy Sponsorship Application

Legacy Foundation awards sponsorship grants of up to \$2,000 to Lake County 501c(3) nonprofit organizations. All awarded projects/events must demonstrate a purpose and impact the community of Lake County in a positive manner. Please note that Legacy Foundation does not support fundraisers. Please complete the following eligibility quiz. If eligible, you will be directed to apply for the Sponsorship grant. If you receive a message that you are ineligible and feel this is in error, feel free to contact the Legacy offices at 219-736-1880.

Preview Start Eligibility Quiz

Diversity and Inclusion Training Accepting Submissions starting 10/01/2021

Legacy Foundation is offering scholarships to small non-profits in Lake County, Indiana for a 2 hour Diversity and Inclusion Professional Development staff and board training with the Urban League of Northwest Indiana. Organizations receiving scholarships can have up to 20 of their staff and board participate in a private training session tailored to your organization's needs.

About the training:

Diversity and inclusion go hand in hand. There are broadly two types of diversity training: awareness training and skills training. The first is about raising people's awareness and helping them to see the world through the eyes of someone of a different age, race, gender, etc. The second involves specific exercises to help people build skills, such as communicating better with people from diverse backgrounds and reducing the levels of unconscious bias in their decision-making.

The Urban League Diversity and Inclusion Professional Development training framework provides staff with the tools and supports to identify and address systemic barriers in order to build a diverse and inclusive workforce broadly representative of the citizens and communities we serve. Through comfortable "keeping it real" sessions, it provides the means to integrate diversity and inclusion values and practices into existing organizational processes.

Answer Prequalifying Questions to Begin

A.*

Does the Board of Directors of governing body meet at least four times per year with a majority in attendance?

- Yes
 No

B.*

Is the Board of Directors or governing body comprised of a minimum of 4 voting officers, including a President, Secretary, and Treasurer?

- Yes
 No

C.*

Does the Board of Directors or governing body approve an annual organizational budget?

- Yes
 No

D.*

Does the Board of Directors or governing body receive and review, at least quarterly, financial reports that detail approved budget to actual revenue/expenditures?

- Yes
 No

E.*

Does the treasurer (or someone not involved in transactions) review and sign off on monthly expenditures?

- Yes
 No

F.*

Does the Board of Directors or governing body have a conflict of interest policy?

- Yes
 No

G.*

Is the organization in compliance with all requirements of the IRS and the Indiana Secretary of State?

- Yes
 No

H.*

My organization can answer "Yes" to at least one of the following statements:

- We are a church or other house of worship
- We file a Form 990, 990 EZ, or a 990 N
- We file an audited financial statement
- We have been in existence less than two years and have not yet had to file

- Yes
 No

Save Eligibility

Submit Eligibility


Eligibility Results


After qualifying, you will be directed to this confirmation page. If there were multiple grant opportunities available based on your answers, they would appear here. Click Continue.

ARPA Grant Program Policies and Guidelines:


Grant awards will range from: \$2,000-\$35,000

1. Programmatic/service delivery
 - a. The prevention or reduction of the spread of the COVID-19 virus
 - i. At the non-profit business location, in program delivery model, and in the community (public spaces);
 - ii. Through vaccination programs (incentives are allowable as long as they

 Click 'Continue' to view the Apply page.

 [Continue](#)

Clicking Continue (above) directs you back to the Dashboard where you will click to Apply.

 Based on your answers, you are eligible for the following

[> City of Gary ARPA Grants](#)


Accepting Submissions from 08/01/2021 to 11/01/2021

 [Apply](#)

Ineligible

If you do not qualify, you will see a message similar to the one below. If you feel this is an error, please contact our office. Kelly B. will review your answers and, if appropriate, re-open the quiz.


Eligibility - City of Gary ARPA Grants

 Based on your answers, you are not eligible to apply at this time. ←

Eligibility - Legacy Sponsorship Application

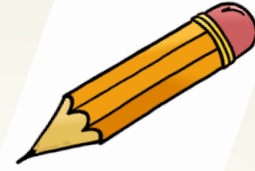
Legacy Foundation awards sponsorship grants of up to \$2,000 to Lake County 501c(3) nonprofit organizations. All awarded projects/events must demonstrate a purpose and impact the community of Lake County in a positive manner. Please note that Legacy Foundation does not support fundraisers.

Please complete the following eligibility quiz. If eligible, you will be directed to apply for the Sponsorship grant. If you receive a message that you are ineligible and feel this is in error, feel free to contact the Legacy offices at 219-736-1880.

 Preview

Start Eligibility Quiz

Editing Your Profile



- As the contact information is a part of your application, it is important that you update any changes to address, email, etc.

Lake County's Community Foundation

Applicant Dashboard

Public Profile

Applicant:
Mr. Juan Incas
pepe@saldelosincas.org
219-854-7542
25 Pepper Tree Lane
Crown Point, IN 46307

Organization:
Sal De Los Incas Dance
48-1549624
219-854-7542
25 Pepper Tree Lane
Crown Point, IN 46307

Contact Email History

If your organization information does not appear correct, please contact the funder. Thank you.

Active Requests **2** | Historical Requests **0**

Eligibility Quizzes

Eligibility - Transform Lake County	Submitted	09/03/2021	View Eligibility Quiz
Eligibility - Legacy Sponsorship Application	Submitted	09/03/2021	View Eligibility Quiz

Hispanic Cultural Celebration Day

Process: Legacy Sponsorship Application

Application	Submitted	09/03/2021	View Application
Decision	Undecided		

Dancing Tots


Process: Transform Lake County Fall 2021

Application	Submitted	09/03/2021	View Application
Decision	Undecided		

- Log into your account
- Click on the pencil icon on your Applicant Dashboard page to edit your **APPLICANT** information
- To edit your **ORGANIZATION** information, please contact Kelly B. at 219-736-1880

Let's Get Started

 Due by 11/01/2021 05:00 PM CDT. ← Note the Due Date/Time!

 Fields with an asterisk (*) are required.

Application ID

Program/Project Title*

Please title your program.

This title will copy over to all components of the application including post acceptance forms that we ask you to complete.

Instructions

Instructions:


- To begin your application, click through answering the questions.
- Your application will update/save in real-time. For security, the program will log out after a period of inactivity.
- Before submitting the application, ensure that all sections are filled out properly and completely. Once the application has been submitted, no additions or corrections to the application are allowed.
- If you need assistance with the application, reach out to kbaer@legacyfdn.org

Note: The application submission deadline is in Central Time Zone.

Organizational Information

Mission Statement*

B *i* U   

The new software has GuideStar enabled questions. Using your organization's EIN number, you can import answers directly from GuideStar when you see this icon: 

1,100 characters left of 1,100

Need a Printed Copy of the Application?

Looking to print a list of the questions you'll need to answer?

Which focus area does your project address?*

Please select the focus of your proposal.

1. Programmatic/Service Delivery

- The prevention or reduction of the spread
- At the non-profit business location, in prog
- Through vaccination programs (incentives benefit

• Services that can identify a need or negative impact of the COVID-19 public health emergency and, identify how the program, service, or other intervention addresses the identified need. This includes immediate or future negative impact. Organization needs to assess whether the clients served experienced a negative

2. Operations


support to help alleviate negative economic impacts on non-profits and the clients they serve, including:

- Mitigation of financial hardships from declines in revenues and/or donations
- Increase in costs due to inflation and uncompensated increased demand for services

3. Technical assistance

- Programmatic
- Operations
- Technical Assistance

To see only the questions that apply to your chosen priority area, you'll need to answer the "Request Area" question. Select which priority and then click on the "Question List" in the top right of the screen.

 Question List

proportional to the expected public health

Need a copy that includes your answers?

Pull up your application (after answering questions) and right click on the screen. You can save or print a copy of the application with answers.

When Two Heads are Better than One...Collaborate!

LEGACY FOUNDATION
Lake County's Community Foundation

Apply

Application

Process: Transform Lake County Fall 2021

Public Profile Copy Previous Answers Copy GuideStar Profile **Collaborate**

Contact Info Request

Applicant:
Ellie Carter
elliesartbarn@gmail.com
219-754-8484
784 Barnacle St. Crown Point
IN, IN 46307

Organization:
Ellie's Art Barn
45-4545454
219-758-8949
784 Barnacle St. Crown Point
IN, IN 46307

Contact Email History

Complete the popup box and click Invite

Collaborate

Invite someone

Email Address

kbaer@legacyfdn.org

Permissions

Can view

Can edit

Can submit

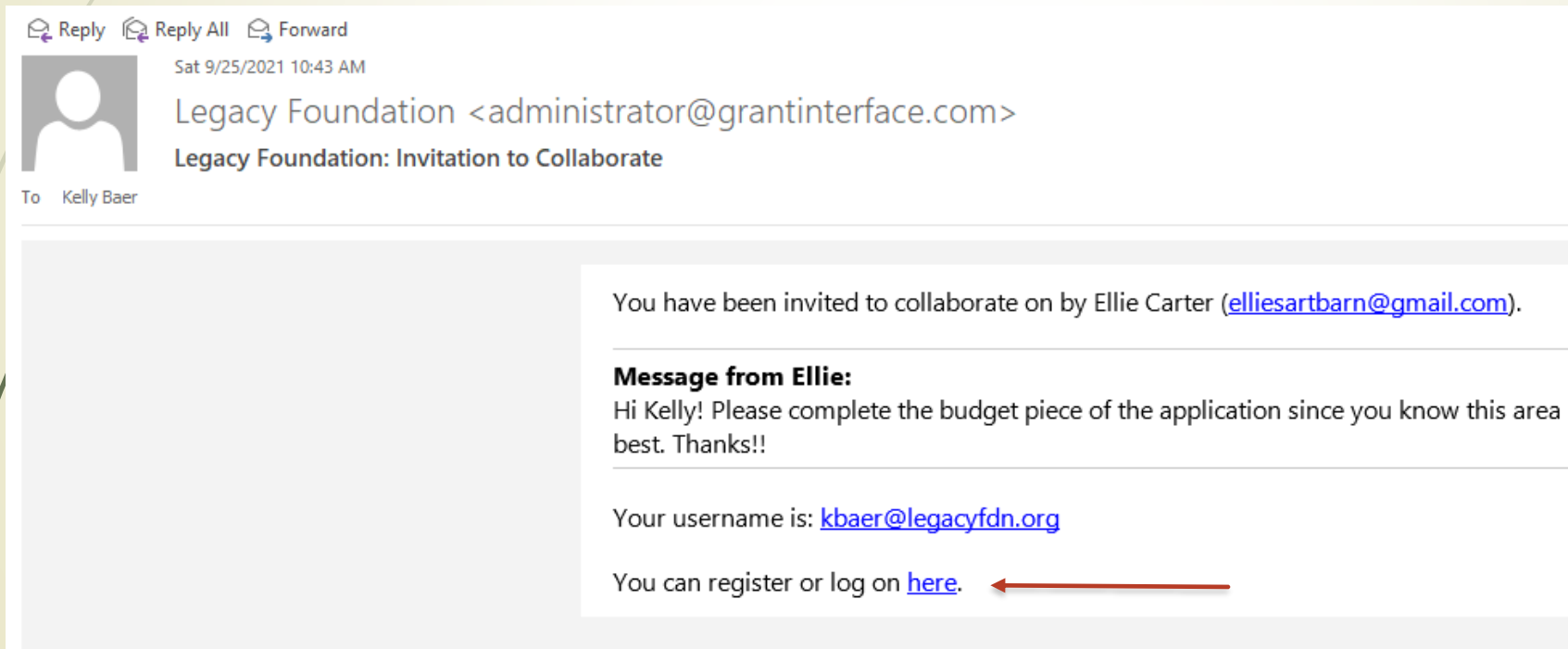
Message

Hi Kelly! Please complete the budget piece of the application since you know this area best. Thanks!!

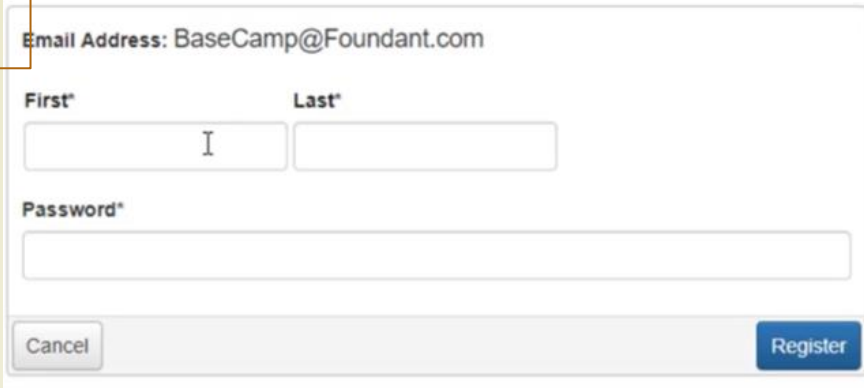
Cancel Invite

From the Collaborator's Side...

Your collaborator will receive an email with instructions on how to access the application. Click the link to log on.



1.



Email Address: BaseCamp@Foundant.com

First* Last*

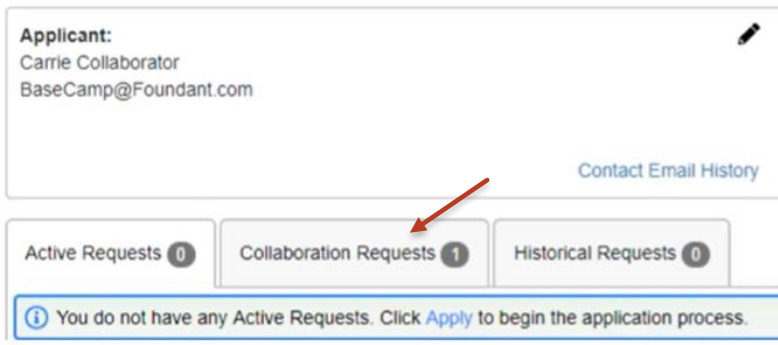
Password*

Cancel Register

Enter the requested information and click Register

2.

Applicant Dashboard



Applicant: Carrie Collaborator
BaseCamp@Foundant.com

Contact Email History

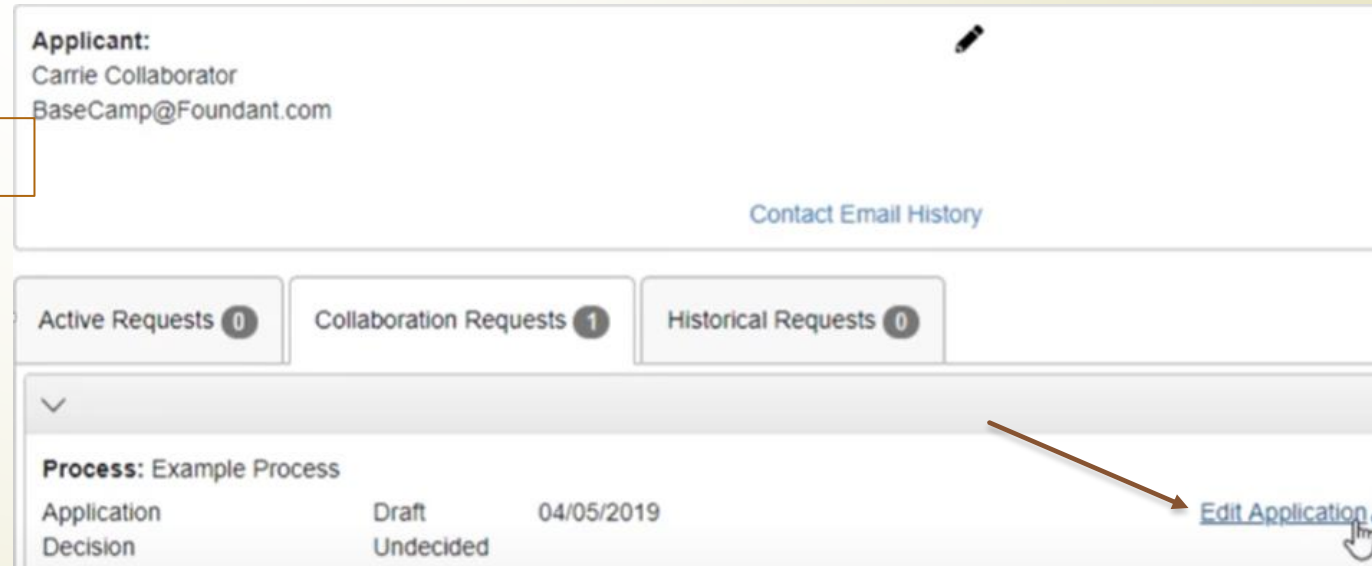
Active Requests 0 Collaboration Requests 1 Historical Requests 0

You do not have any Active Requests. Click [Apply](#) to begin the application process.

Open the Collaboration Request tab

3.

Edit the application as needed



Applicant: Carrie Collaborator
BaseCamp@Foundant.com

Contact Email History

Active Requests 0 Collaboration Requests 1 Historical Requests 0

Process: Example Process

Application	Draft	04/05/2019	Edit Application
Decision	Undecided		

Applicant:

Carrie Collaborator
BaseCamp@Foundant.com



[Contact Email History](#)

Active Requests **0**

Collaboration Requests **1**

Historical Requests **0**



Process: Example Process

Application	Draft	04/05/2019
Decision	Undecided	

[Edit Application](#)



Requirements for W9

Form W-9 (Rev. October 2018) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification ▶ Go to www.irs.gov/FormW9 for instructions and the latest information.	Give Form to the requester. Do not send to the IRS.
1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.		
2 Business name/disregarded entity name, if different from above		
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶ _____		
5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)	
6 City, state, and ZIP code		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number				
<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> </tr> </table>				
or				
Employer identification number				
<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> </tr> </table>				

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ _____	Date ▶ _____
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General Instructions

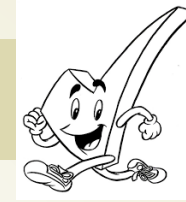
Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)

- The current version of the form is 2018
 - <https://www.irs.gov/pub/irs-pdf/fw9.pdf>
- Only upload PAGE 1 of the form
- The form must be signed and dated in the CURRENT year (2023)
- Payment cannot be issued without an accurate W9

Ready to Submit?



Legacy Foundation cannot re-open an application after it has been submitted. Please review your application thoroughly. We also cannot offer extensions for applications not submitted by 5:00 on June 18.

The software does not have its own review process prior to submitting so we ask you to confirm that you understand our policy and are satisfied with your application

Final Review

Thank you for completing an application for the Transform Lake County grant. Please take a moment to review each of the questions and assure the information is correct. Legacy Foundation CANNOT open applications for review/edits once they are submitted.

Confirmation*

I confirm that I have reviewed my TLC application and am ready to submit. I understand that no edits can be made to the application after pressing submit.

Yes ←

(Note: In the original image, an arrow points to the 'Yes' radio button.)

(Note: In the original image, an arrow points to the 'Submit Application' button.)

(Note: In the original image, an arrow points to the 'Abandon Request' button.)

Due by 11/01/2021 05:00 PM CDT.

Abandon Request Save Application Submit Application

Abandon Request: Use this if (at any time) you no longer intended to submit the application. This will assure you don't receive automated emails regarding the grant deadline, etc.

Something left to complete?

Confirmation Page

✔ Your Application has been saved.

ⓘ The following required questions have not been answered:

- W9 Verification
- Confirmation

Continue

If you save or try to submit and a required question has not been answered, you will receive a warning message showing what needs finishing.



Post Grant Acceptance



You will receive an email notification that you have received a grant award. Once getting that email, log into your account.

Active Requests **2** Historical Requests **0**

Eligibility Quizzes

Eligibility - Transform Lake County	Submitted	08/23/2021	View Eligibility Quiz
Eligibility - Legacy Sponsorship Application	Submitted	09/01/2021	View Eligibility Quiz

▼ Dog Days of Summer

Process: Legacy Sponsorship Application

Application	Submitted	09/01/2021	View Application
Decision	Undecided		

▼ Dunes Dog Training Expansion

Process: [City of Gary ARPA Grants](#)

Application	Submitted	08/23/2021	View Application
Decision	Undecided		

Follow Up Forms

FORM NAME	ASSIGNED TO	AWARD / INSTALLMENT	DUE DATE	STATUS	EDIT/VIEW
ACH Information	Dunes Dog	Overall Award	09/30/2021 05:00 PM CDT	Assigned	Edit
Statement of Conditions	Dunes Dog	Overall Award	09/30/2021 05:00 PM CDT	Assigned	Edit

Look for the "Follow Up Forms" section and click to Edit each of the forms you've been assigned. Notice due dates are listed for each item.

Once all Follow Up Forms have been completed, the City of Gary will be notified that the grant payment can be made.

Statement of Conditions Follow Up Form

Name of Project

Dunes Dog Training Expansion

This grant to your organization from Legacy Foundation is for the explicit purpose(s) described in the grant application and is subject to your acceptance of the following provisions and conditions. In order for any funds to be distributed, this agreement must be completed within 30 days.

Please read the following pages carefully. Future grant applications will NOT be considered if these provisions are not met.

Grant Period:

Grant activities should be completed within **one year** from the date of this agreement.

I Agree To The Above

Expenditure of Grant Funds:

Your grant is for the purposes stated in your Grant Proposal, and funds provided by Legacy Foundation may be spent only as described in that grant request. Modifications to the project described in the grant proposal, or budget modifications exceeding 10% change to any line item, may be made only with the prior written approval of the Legacy Foundation. Legacy Foundation will be notified immediately of any change in organization legal status or ability to expend grant funds.

I Agree To The Above

Financial Accounting:

You are responsible for the expenditure of funds and for maintaining complete financial records consistent with generally accepted accounting practices. Please keep adequate records to enable the Legacy Foundation to easily determine the use of the grant funds. If requested, you agree to make your books and records available for inspection by officers and representatives of the Legacy Foundation at reasonable times and upon advanced notice. You will not use grant funds in payment of a personal pledge and no private individual will receive tangible benefits, goods, or services in exchange.

I Agree To The Above

Reversion of Funds:

You must return any unexpended funds to Legacy Foundation

- At the end of the grant period,
- If the Legacy Foundation determines that the Grantee has not performed in accordance with this agreement, and/or
- If you lose your exemption of Federal income taxes under Section 501(c)(3) of the Internal Revenue Service Code.

I Agree To The Above

Publication

The Statement of Conditions is online! You will need to read through each requirement and agree to the terms as well as to the document as a whole.

The form can be printed for your records, if needed, by right clicking and choosing Print.


****Payments will NOT be made until all follow-up forms have been submitted and approved. ****

If you have not submitted, the system will send an automated email reminder one day before the deadline.



Grant Monitoring






Due Diligence – All grantees are required to provide due diligence documentation. These items could include: financial audits, by-laws, list of Board of Directors or Governing Body, and/or documentation of 501c3 status.

Site Visits – Legacy staff and/or City of Gary representatives will conduct one or more site visits approximately half-way through the grant period. Organizations are encouraged to reach out to Legacy Foundation staff to schedule a site visit during the time project activities are occurring.

Final Reports – At the close of the grant term, grantees are required to submit a final report with financials. Final reports are due exactly 13 months from the date of the submitted SOC. Reports should be submitted online through the grant portal.

Organizations will be ineligible for future funding until the final report is submitted and approved.



Other Opportunities





Gary US Steel/Knight Foundation Grants

Knight supports Gary's goals for talent attraction and retention, economic opportunity in the downtown and nearby communities, and mitigating the population loss (-14%). We invest in this core city vibrancy by supporting entrepreneurship, creative solutions for blight reduction and places that bridge economic divides.

Tactics leveraged:

- Building on Assets: better connecting the community to key assets like universities, corporations, or nature.
- Public Spaces: enhancing the public realm to be more connected and vibrant.
- Civic Engagement: breaking down barriers between residents and decision makers; engaging underrepresented communities in civic life and leadership roles.

Awards up to \$100,000.

Letters of Intent will be accepted through the online portal from June 1- July 15

Resilia Partnership:

10 Scholarships for FREE access to Resilia

Accepting
Applications
beginning
June 1st!

- Legacy Foundation is excited to announce a partnership with [Resilia](#) to support capacity building for nonprofits in Lake County. Through this partnership, Legacy Foundation will award 10 scholarships to receive FREE access to Resilia (valued at \$2,500 each) to 501(c)(3) Lake County IN organizations.

[Resilia](#) offers technology and 1:1 coaching to support effectiveness, creativity, and workflow in nonprofits across the country and provides organizations on-demand tools/resources to support organizational growth and impact, including:

- Online training and educational materials on fundraising, board management, and more
- 40+ downloadable and customizable templates including sample fundraiser plans, elevator pitches, bylaw templates, and 4-part strategic plan templates
- 1:1 nonprofit coaching on core functions like fundraising, program management, storytelling, leadership development, and board engagement
- Tools to capture program outputs, outcomes, and impact narratives



Questions?





Questions:

Legacy Foundation

Edward Vega

Community Impact Director

evega@legacyfdn.org

Kelly Baer

Grants and Administration Coordinator

kbaer@legacyfdn.org

219-736-1880